### Adjusting the audio functions

- **Ringing**
  - Adjust the volume of the ringer.
  - Choose between different ringtones.

- **Transferring calls**
  - Press the transfer key to transfer a call.

### Adjusting screen brightness

- Increase or decrease the brightness of the screen using the brightness adjustment controls.

### Customizing your terminal

The customization functions of the telephone are accessed from the **Menu** page.

#### Modifying your personal code

- **Phone**
  - Enter your current password.
  - Enter your new password.

- **Password**
  - Confirm your new password.

#### Lock / unlock your telephone

- **Phone**
  - Unlock the telephone.
  - Lock the telephone.

#### Call display

- **Incoming call**
  - Display caller information.

- **Call in progress**
  - Display the status of ongoing calls.

- **Call on hold**
  - Display calls on hold.

#### Function keys and programmable keys

- **Guide key**
  - Access the quick reference guide.

- **Redial key**
  - Call the last dialed number.

- **Messaging key**
  - Access various mail services.

- **Transfer icon**
  - Initiate a call transfer.

### Display and display keys

- **Display key**
  - Access various functions via the display key.

- **Navigation**
  - Use the up-down and left-right navigators to scroll through the menu options.

### Lock / unlock your telephone

- **Phone**
  - Lock the telephone.
  - Unlock the telephone.

#### Welcome screens

- **Menu page**
  - Contains all functions and applications accessible via the keys associated with the words on the screen.

- **Perso page**
  - Contains call line keys (allowing supervision of calls) and programmable call keys (not available in 'safe' mode).

#### Call keys

- **Handset/Loudspeaker key**
  - To adjust the audio functions:
    - **Speaker**
      - Turn on or off the speaker.
    - **Mute**
      - Mute or unmute the handset.
    - **Volume up/down**
      - Adjust the volume of the speaker or handset.

#### Function keys

- **OK keys**
  - Used to validate your choices and options while programming or configuring the telephone.

- **Programmable key (F1 and F2 keys)**
  - Pre-programmed function keys are disabled in 'safe' mode.

- **Guide key**
  - Used to obtain information on functions of the 'menu' page and to program or change items.

#### Adjusting screen brightness

- **Contrast**
  - Increase or decrease the contrast of the screen.

#### Extension unit

- An extension unit can be fitted to your telephone.
- An extension unit can be configured as function keys, line keys, call keys etc.

#### Welcome screens

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- **Info page**
  - Contains information on the telephone and the status of its functions: name, telephone number, number of messages, activation of transfer function, appointment reminder, etc.

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During a conversation, to call a second person:

- Dial directly the number for your call
- Press a call key (not programmed) or a programmable key (f1 or f2)*
- Follow informations displayed on the screen

Sending DTMF signals

During a conversation you sometimes have to send DTMF signals, such as with a voice server, an automated attendant or a remotely consulted answering machine. The function is automatically cancelled when you hang up.

- Press the key next to 'send DTMF'
- Follow informations displayed on the screen

Making a call

To make an external call, dial the outside line access code before dialling your correspondent's number.

- Make a call (not available in 'safe' mode)
- Follow informations displayed on the screen

Divert your calls to another number / Your mailbox

During a conversation, to activate diverting your calls to another number:

- Press the key associated with the type of diversion required (immediate, if busy, if no reply etc.)
- Follow informations displayed on the screen

When you return, cancel all diversions

During a conversation, to de-activate diverting:

- Press the key next to 'cancel or deactivate the diversion'
- Follow informations displayed on the screen

Voice message service

Consulting your voice mailbox

If the key flashes, a new voice message or a new text message has been received.

- Press the key next to 'consult voice or text message'
- Follow informations displayed on the screen

Directory

Certain functions of this section depend on your telephone system, contact your installer or consult the appropriate user guide.

Using call by name

Enter the first letters of the name*

Program your call keys

Find the correspondent you want to call from the programmed call keys

Make calls via your programmed call keys

Call the chosen correspondent

Guarantee and clauses

This document describes the services offered by the Alcatel-Lucent IP Touch 4228 Phone and 4229 Digital Phone Digital Phone set connected to an Alcatel-Lucent OmniPCX Office or Alcatel-Lucent OmniPCX Enterprises communication server communication server system.

For more information, see the user manual for your Alcatel-Lucent IP Touch 4228 Phone (IP set) or 4229 Digital Phone Digital Phone set. Contact your installer.

Warning: never place your telephone in contact with water. To clean your telephone, you may however use a damp soft cloth. Never use solvents (trichlorethylene, acetone, etc.) that can damage the plastic parts of your telephone. Never spray it with cleaning products.

The ear piece and microphone area of the handset may attract metallic objects that may be dangerous for the ear.

The wording is not contractual and may be subject to change. Some functions of your telephone are controlled by a software key and the configuration of the unit.

EC countries: we, Alcatel-Lucent Enterprise, declare that the Alcatel-Lucent IP Touch 4228 Phone and 4229 Digital Phone Digital Phone products comply with the essential demands of Directive 1999/5/CE of the European Parliament and Council. A copy of the original of this declaration of compliance can be obtained from your installer.

Notice: These products at the end of their product life must be disposed of in the most appropriate manner.

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